

Kirkcaldy Area Sports Council

Management Committee Meeting held on

Thursday 25 October 2007

3 East Fergus Place, Kirkcaldy

Present: Mark Bramwell (Chair), George MacDonald (Secretary), Graeme Scoon (Treasurer), Megan Buchanan (Fife Council), Neil Crooks (Fife Council), Jennifer Collins, Gary Innes, Jenny Anderson, Ken White, Alice Soper (Fife Council), Gary Crawford (Fife Police), Helen Kuzyszyn (Adam Smith College)

1. Apologies: Marilyn Livingstone, Alistair Robertson, Dave Paton

2. Chairs Remarks; The Chair opened by stating that this is the start of a new year for the Sports Council. A lot had been done administratively and on housekeeping and that will be ongoing. He stated that there is still a lot to do and that there will be hard work ahead for the Management Committee and Members.

3. Report on Meeting with Head of Community Services: The Chair gave a report on the meeting with Steve Grimmond from notes that the Secretary had made at the meeting. In addition to Kirkcaldy Area Sports Council, representation from Dunfermline & West Fife and East Fife Sports Councils were in attendance at the meeting.

The Chair reported on the various bullet points of the notes and in particular; The assurance given by Mr Grimmond that Sports Councils will be included in future consultations, Area Advisory Management Groups, Operation of the Trust and delivery of the services, The contingency plans for when sports facilities are shut during refurbishment, The findings of the Sports Development Strategy. The Chair informed the meeting that he and the Secretary were given the chance to speak to Mr Grimmond on the choices faced in relation to the Kirkcaldy Swimming Pool and a Multi Sports Centre for Kirkcaldy and that an invitation was open for further discussion on this matter.

Discussion by the committee covered topics on the Sports Council's commitment to a Multi Sports Facility for Kirkcaldy and how the profile for this can be raised, the provision of a 50m swimming pool, Kirkcaldy & Levenmouth Active Schools Co-ordinators and a suggestion of a presentation on how this group can work with the Sports Council, other sports facilities in Scotland, Stirling Albion Football Club being one example. **Action:** Secretary to furnish each member with notes from meeting with Mr Grimmond.

4. Structure of Sports Council Committee: The Committee discussed a document on a proposed structure showing various 'levels' of responsibilities. The areas are Executive Committee and Management Committee covering the areas of Events/Marketing, Coaching/Education, Funding, Disability, Child Protection/Welfare. After discussion it was agreed that the Executive Committee will consist of Chair, Vice Chair, Secretary, Treasurer and Fife Council Link Officer. A Co-ordinator will lead each of the Events/Marketing - Ken White, Coaching/Education - Helen Kuzyszyn, Funding – Dave Paton, Disability – Gary Innes, Child Protection/Welfare – Meg Buchanan. Both of the areas, Events/Marketing and Funding will have a sub group. Members being Graeme Scoon, Helen Kuzyszyn (Events/Marketing), Jennifer Collins, George MacDonald (Funding).

5. Treasurer's Report: The Treasurer issued a written report to members. The report shows income from Membership Fees and Council Grant. Expenditure for Stationery and Honorarium.

6. Secretary's Report: The Secretary reported that the Sports Council was in receipt of a new member. This was approved. Discussion was held on a previous application and its merits. It was agreed that this sports club's membership be accepted and that future applications from clubs outwith the Kirkcaldy Area Sports Council's boundary be monitored. The Secretary reported on a telephone call he had received from an attendee who appeared not to have received notification of the Sports Council's AGM. On checking the mailing records the Secretary found that this person had been included in the mailing list. A check with the Royal Mail has not been made on this occasion but it is intended to continue to monitor the situation.

7. Correspondence: The Secretary had received a letter enquiring about the possibility of organising a Kirkcaldy Half Marathon. Discussion followed with comments generally supporting such a venture. Comment was made on whether stewards for such an event needed to be trained and licenced, Gary Crawford will check this out and report back. Agreed to reply to letter and include Ken White under remit of Events & Marketing role. **Action:** Secretary to write. Letter from Kirkcaldy Amateur Boxing Club on their current problems regarding premises. After discussion it was agreed to respond to letter and include the offer of assistance from both Councillors Neil Crooks and Alice Soper. **Action:** Secretary to write.

8. Relationship with SALSC: The Secretary reported on his experience to date with SALSC and on an enquiry to SALSC seeking information on affiliation as to whether the Sports Council should affiliate or not. General discussion was held on other members' experiences and of the pros and cons of affiliation. It was agreed that in the long term it will be beneficial to affiliate. Cost of affiliation is £85 per annum. **Action:** Secretary to organise and receive cheque from Treasurer.

9. AOCB: The Secretary passed out the Constitution as agreed at the AGM for signatures by Chair and Secretary and members present at AGM. Gary Crawford reported that the Fife Police structure is changing and that we should see more support at Inspector and Sergeant Level. The Chair reminded the meeting of the level of profile among the public and press of the live topic of the Multi Sports Facility for Kirkcaldy. The Chair asked that any responses to the press should be done through the Chair and Secretary in the first instance and that should it be felt that the whole committee be involved, Secretary will call a meeting of the Management Committee. A question was raised about the appearance around certain parts of Kirkcaldy of posters about the Sports Council and where they had come from. Meg informed the meeting that she had sent them around Fife Council Sports Facilities in the area as well as the Philp Hall in Links Street.

DONM: Monday 3 December 2007.