

Kirkcaldy Area Sports Council
3 December 2007
Adam Smith College, Kirkcaldy

Present: Mark, Meg, Gary, Alice, Helen, Ken, Graeme, Dave, Jen and guest speakers: Liz Anderson and Andrew Lane representing Active Schools within the Kirkcaldy area.

Apologises: George, Marilyn and Jenny

- **Grant Award Criteria**

Meg will e-mail examples to all. All asked to reply with thoughts.
Email vote to determine most appropriate to sports councils' needs.

- **Commonwealth Games 2014**

This has possibilities of impact on wider scale. There will be an elevated impact on sports in the area. Partnership approach Fife Council, Sports Council, Active Schools, Clubs.

- **Getting Members**

Everyone was thanked for promotion of the sports council.

Action Secretary: How many members do we have at the moment?

- **Promotion of Sports Council**

It was suggested that the sports council leaflet could be jazzed up a bit and a poster to advertise the sport council should be up at every community venue.

Treasurer stated there is money available for promotional materials.

Action Dave: 1000 A5 Leaflets pricing from Kinetic

Discussion around which events to support and where do we as a sports council find this information. Suggestions of FifeDirect, FISH, Locality Managers.

Gary informed of an event being organised at Lochore Meadows for school pupils with a disability. Gary will keep sports council up to date and possible ways promotion may happen.

School Newsletters were suggested as another promotional material as every child in a school will receive one.

- **Awards Ceremony**

Helen, Graeme and Ken will meet in January 2008 to discuss ideas.

Action Meg: Award Ceremony format to be e-mailed to Ken

Helen stated students from Adam Smith College will help run the ceremony.

Ken enquired about the 10k run suggested by Wilf Parkinson. There has been no contact between Wilf and Ken.

Action Secretary: Contact details required.

- **Treasurer's Report**

Report given to all.

Action Treasurer: Office Bearers require to be put forward for signature.

Web Domain invoice: Mark requires reimbursed.

- **Active Schools Fife**

Andrew and Liz gave background information about their role as active schools co-ordinators (encouraging children to be active for 60mins per day, co-ordinating training,

promotion of afterschool clubs, developing pathways into physical activity (festivals/ tasters) etc)

Both are open to how the sports council works with them –ie- promotion through web site, festivals, access to coaches.

Discussion: What is the youngest age we should be encouraging individuals into sports leadership? Young Leaders Award was flagged as an award ran by active schools in many primary schools with P5-P7s.

- **Education / Training**

Meg informs there is a training programme being pulled together for all sports in Fife.

Andrew/Liz will give their training programme info to sports council so it can be put on web site.

Helen will do the same for Adam Smith College courses.

Action Chair: Pull together info and put on website.

- **SALSC**

Action Secretary: Sports Council to join SALSC. Complete affiliation and send away.

Correspondence from SALSC: Dave Arnott is Administrator until 31st December 2007 and month to month until appointment is made.

Good Practise Awards: Chair informed of SALSC categories.

- **AOCB**

Kirkcaldy Boxing Club: George Forrester (secretary) Neil has been in contact and given a lot of information to him regards facility development.

Alice informs of paper being put together in January looking at the various options for Kirkcaldy Swimming Pool.

Volunteer Centre: Can the Sports Council act on sports clubs behalf if volunteers are required for events being organised by clubs. This may link into a section on the web site, "Can you help?" where clubs could post events they need help with.

Suggestion to access volunteers from volunteer centre for leaflet distribution.

Generic coaching awards required for individuals.

Action Helen: Where do people do these? Who promotes? Cost?

Web site: Section to include where to play sport /physical activity in the area? Links to club sites. This may encourage individual membership.

Action Chair: Look into possibility

Fife Sport and Leisure Trust: Neil informs 5 or 6 new people to be appointed. The interviews have been and the first board meeting will be soon. Very high calibre all dedicated to Fife.

Steve Grimmond (Head of Community Services): Consultancy/review meetings to be continued.

Action Secretary: Meeting to be arranged into the new year

Items for next agenda: Recurring Grant **Action Chair: e-mail Meg with original proforma**
 Budget **Action Treasurer: Look at allocation of funds to projects**

- **Date of Next Meeting**

Action Secretary: E-mail date to all.