



Project	Kirkcaldy Area Sports Council
Purpose	Committee Meeting
Venue	Kirkcaldy

Meeting date 19 February 2007 Time 17:30

Notes by Graeme Scoon

Present Marilyn Livingston Chair ML Mark Bramwell Vice Chair MB Alistair Robertson Treasurer AR Jen Small Fife Council JS Ken White KW Gary Innes GI Jennifer Collins JC Graeme Scoon GS

Apologies George MacDonald Secretary GM

Distribution Those present plus (email only) apologies Darren Hope DH Helen Kuzyszyn HK Dave Paton DP Jenny Anderson JA Bill Brand BB Kevin Murphy KM

Date 20 February 2007

1.0 Welcome

1.1 Marilyn welcomed everyone to the meeting. GS to take minutes in George's absence.

2.0 Minutes of Previous Meeting (29/01/2007)

2.1 The note of the previous meeting was reviewed and it was agreed that the ideas for the sports council to focus on in the next year will be presented to the Public meeting under the following headings:

2.2 Facility Provision

This is to include lobbying for and supporting where appropriate the development and provision of facilities including a new multipurpose sports facility at Kingdom Park, refurbishment/replacement of swimming pools (50m and/or training), ice rink, sports halls (suitable for roller hockey), cycle track, coach training facilities and promote the creation of other local facilities e.g. Multi Use Games Areas based throughout the community and improvements to existing facilities e.g. better lighting in Beveridge Park.

Marilyn confirmed she had spoken with pupils at Thornton Primary School about the development of a new facility at Kingdom Park, who had come up with a number of suggestions including a BMX track & skills area.

All facilities supported by the KASC will be socially inclusive and fully accessible to all members of the community.

Marilyn meeting the First Minister and Kirkcaldy Westminster MP on Friday 23 February and would put forward the KASC views on new facilities.

2.3 Facility Access

This is to include support to Clubs to enable them to access appropriate time for training and/or competition at various facilities.

Social inclusion and access to facilities for all members of the community would also come under this category along with adequate public transport provision to new and existing facilities.

Promotion of Clubs through Active Schools Programme.

Promotion of Integrated Swimming Teaching Provision.

2.4 Advice and Support

This will include offering advice and support to sports clubs on subjects such as:

Financial Assistance, Kirkcaldy Area Sports Festival, Awards Night, Beveridge Park Week – July 2007, Active Schools Forum at Balwearie 7th April 2007

3.0 Treasurer's Report

3.1 Alistair confirmed the new bank account had been set up. AR Details to be passed to Mark

1 Alistair confirmed the old Central Area Sports Council had JS three signatories all addressed at the Town House and money would be moved "offline" if account still inactive by 2010. Jen confirmed she had tried to contact Ken Dow to discuss the conclusion of the KDSC and their old account but with no success. Jen to continue to try to make contact.

4.0 Funding

4.1 Marilyn confirmed a grant of £17,500 had been applied for from Fife Council which is on a par with the other Fife Local Sports Councils. Application will be considered at Area Service Committee meeting on 9 March 2007. Jen had offered to present to the meeting but the application was deemed self-explanatory.

4.2 Mark confirmed the seed-corn grant of £150 is available at any time.

5.0 Constitution

5.1 Marilyn confirmed constitution now signed by 10 committee members and would be passed to Secretary for safekeeping. Copies to be made available at Public Meeting.
ML/GM

6.0 Correspondence

6.1 Application form presented by Graeme and discussed. Various comments received. Form agreed subject to amendments. Graeme to change and reissue. Copies to be made available for Public Meeting. GS

6.2 Competition to be set up with local Primary Schools (P6/7) to design a logo ML/JC

7.0 Any Other Business

7.1 Accounts format – Alistair confirmed he had received a typical format for balance sheet to be followed for presentation to Fife Council.

- 7.2 Auditors – Accounts will require to be validated by ML Independent Examiner but not full Auditor. ML to speak to Police Liaison to see if Fife Constabulary would take on this role.
- 7.3 Agenda for Public Meeting –
1. Update
 - a. Fife (JS)
 - b. KASC (MB/ML)
 2. Membership (GM)
 3. Priorities (ML)
 4. Funding (AR)
 - 5 Auditors/Independent Examiner (ML)
 6. Date of Next Public Meeting (ML)
- 7.4 Public Meeting Date – ML to try and book Adam Smith ML College for 19 March, 6pm for Committee Meeting, 7pm for Public Meeting. Marilyn to book date for June Public Meeting.
- 7.5 Invites to Public Meeting – GM
- 1 Direct Mailing from Database (GM)
 - 2 Fife Free Press (GS)
 - 3 Poster (MB)
 - 4 Website (MB)
 - 5 Kingdom FM (ML)

George to distribute copy of Database to allow members to check for any obvious errors.

- 7.6 Disabled Sports Update – Gary to arrange update report on GI Disabled Sports for next meeting.
- 7.7 Successor for Jen – Jen due to go off on maternity leave in six JS weeks time (6 April). No successor appointed to date. If in place before next meeting, successor to be invited along.
- 8.0 Date of Next Meeting**
- 8.1 Public Meeting – 19 March 2007 at Fife College (TBC). 6pm for committee meeting. 7pm for Public Meeting.