

Kirkcaldy Area Sports Council

Management Committee Meeting held on

Thursday 28 June 2007

3 East Fergus Place, Kirkcaldy

1. Present: Marilyn Livingstone (Chair), George MacDonald (Secretary), Alistair Robertson (Treasurer), Megan Buchanan (Fife Council), Dave Paton, Mark Bramwell, Kevin Murphy, Gary Innes, Jenny Anderson, Ken White, Helen Kuzyszyn

2. Apologies: Gary Crawford (Fife Police), Graeme Scoon, Darren Hope, Jennifer Collins

3. Action points from previous meeting;

a. Application Form: Graeme had worked on this previously. The form was passed around members previously by email. With slight adjustments made previously by Meg and George the Committee agreed the layout and content.

b. Letter to Sports Clubs: George and Meg had worked on this and presented it to the Committee. With minor adjustments and the addition of information on the next Public Meeting, this was approved by Committee.

c. List of appropriate Clubs: Meg and George had met and agreed a list. This to be finalised. Application Form and Letter to be posted out without delay.

d. Website: Mark has worked on this and will have the kirkcaldyasc.co.uk up and running by end of week.

e. Finance: Meg reported that she has received a letter today from David Maiden regarding finance to the Sports Council. Meg informed that meeting that the letter contained good news, the Sports Council has been awarded £4999 and this will be with us as soon as is practical. This was fantastic news and Meg was thanked for her sterling work in achieving this.

4. Next Steps: Marilyn reported that the next steps need to be to see these tasks to completion. The Committee can then report to a Public Meeting on the progress made. Marilyn suggested that the meeting discuss the content of the agenda for the next Public Meeting and agree the date. After discussion the following agenda was agreed.

- i. Membership/Affiliation – George to report
- ii. Finance Report/Funding – Treasurer and Meg to report
- iii. New Sports Facility – Marilyn to report
- iv. Fundraising – Mark and Meg to report
- v. Guest Speaker – Ken to organise
- vi. Promotional Event – Awards Event Etc.

5. AOCB: Meg informed the meeting of the impending Beveridge Park Festival and that she would have a stall at it. The Sports Council is welcome to join in.

6. Date of next meeting: Thursday 2 August 2007, Adam Smith College, Kirkcaldy. Committee Meeting 6pm, Full Public Meeting 7pm. Marilyn to arrange Press Release to include East Fife Mail. Secretary to send out invitations.