



**Minutes of Annual General Meeting held at Adam Smith College, Kirkcaldy
Thursday 24 September 2009**

Present: George MacDonald (Treasurer), Ken White (Secretary), Alastair Robertson, David Paton, Jennifer Mann, Shona Irvine, Neil Crooks (Fife Council), Liz Anderson, Bill Hogg (Link Officer), Irene Aitken, C. Morrison, Eddie Doig, Martin Smart, Don Burns, Sandy Brannan, David Greentree, Jaime Davidson, Bill Davidson, Duncan Zuill, Alan Henderson, Neil Chalmers.

Apologies: Bill Don, Raymond Johnston, Cllr. Alice Soper, Cllr. George Kay, Christine Wilson, Cllr. Lawrence Brown, Cllr. David Torrance, Cllr. Jim Young, Cllr. Susan Leslie, Morag Paterson, Tom Philips, Jean Shedden, Jill Henderson, Marilyn Livingstone

In Attendance: Cllr. David Ross, Cllr. Judy Hamilton.

Pre-meeting: In the absence of the Chair, who has now resigned from the Sports Council, and the Vice Chair, the meeting was asked to approve Cllr. Crooks as chair for the AGM. The meeting agreed unanimously.

1. Minutes of Previous Meeting/Matters Arising:

The Chair went through the main points of the minutes of the previous 2008 AGM. They were then approved as a true record by David Paton and seconded by Alastair Robertson. There were no matters arising.

- 2. Constitution:** Two proposed changes to the constitution were tabled. The first proposals was:
- add a new paragraph 4.4 – individuals who are resident in the Kirkcaldy Area, but who are members of clubs out with the Kirkcaldy Area, may apply for individual membership. Where more than one individual are members of the same club those individuals may apply for Associate Club membership. Associate Clubs will be required to provide information as in 4.3 above.

The second proposal was:

- Change 10.5 to read ‘A straight majority of the Management Committee shall constitute a quorum.

Both proposals were accepted unanimously.

The above changes to the constitution will mean that the existing paragraphs 4.4 and 4.5 will need to be renumbered.

Note: with regard to the first change only individuals from Associate Clubs would be eligible for KASC grant aid and any grant aid awarded must be used by the individual and must not enhance club facilities This will not be included in the constitution but will be made clear in the KASC Grant Aid Policy documentation.

3. Consideration of Annual Reports.

As reported above in the absence of the previous Chairman there was no Chairman's report.

The Secretary reported that the main business conducted by the committee had been to try to alter the decisions being made regarding the location of the proposed new Pool and Sports facility in Kirkcaldy and, although important, this had been to the detriment of other business that should have been dealt with.

However, over the past few months, the committee decided that it should be concentrating on issues that would be more in the interest of all sports in the Kirkcaldy Area, and they turned their focus to looking at two main areas of interest namely grant aid and the web site.

The Treasurer, George MacDonald and the Link Officer, Bill Hogg had worked together to put together a comprehensive guide to grants available from Fife Council and other agencies. This had been sent to all member clubs and attention was drawn to the questionnaire at the back. Feedback on this is important to allow the Sports Council to address the members' needs.

It had also been noted that the website had not been updated for over a year and again steps were taken to rectify this situation. The committee have been very fortunate in acquiring the services of Shona Irvine who has revamped the web site and the updated web site is now online at www.kirkcaldyasc.co.uk The secretary encouraged all members to look at the web site and to make use of the facilities available.

The Link Officer explained that in addition to ensuring that the Sports Council was using the grant, provided by Fife Council correctly, his job with the Council focussed on Sports Development. He highlighted the summer camps that had been held in the Kirkcaldy Area, at Balwearie, where clubs were given the opportunity to assist by providing coaches in return for the clubs being able to market their club and sport.

Another feature of his job was coach education and various courses are organised by Fife Council, including Sports Coach UK. A Gallatown Bowling Club representative asked if grants were available for the course. The link officer explained that 50% of the cost of the course was available through Fife Council

The Secretary also reported on the KASC Awards by explaining two new features for the 2009 Awards. The Sports Personality Award for 2009 will be chosen by the general public, in conjunction with the Fife Free Press who will run a vote in the paper over a number of weeks. The other change is the introduction of a Junior/Youth Team Award and this will be for teams whose members are under 21 on 31 December 2009.

All other awards will be as last year.

The secretary further reported that the Judging panel had all agreed to participate again this year and he explained that none of the panel is connected to the Sports Council. So far five of the eight sponsors have agreed to sponsor the awards again this year. We are still waiting to hear from the remaining three.

The Active Schools Co-ordinator explained her role within the Sports Council and reported that there were now four co-ordinators covering the Primary Schools in Kirkcaldy plus there is now a co-ordinator in place for the High Schools. The aim of the co-ordinators is to increase the activities for school pupils and again they are looking for the supports of clubs to help them in their aim. They particularly target pupils who don't have a specific sport.

Active Schools are looking for any ideas of how clubs may be able to help them achieve their aims and at the same time help the clubs. Information on Active Schools can be found on the Kirkcaldy Area Sports Council web site www.kirkcaldyasc.co.uk

The Webmaster reported that she had recently updated the web site and it is now available to view. She further explained that it was now being populated with up to date information and asked that if any clubs had news or information then they can contact her so that she can put that information on the web site. The intention is to create a page on the website for each member club who requires it, especially those who do not have a web site of their own, so that they can provide further up to date information. The Webmaster explained how the navigation system of the site worked.

The representative from Kirkcaldy Squash Club enquired if it would be possible to have a link to the website whereby the club could produce their own information and pass it to KASC for approval prior to it appearing on the web site.

It was agreed that this should be possible but it would be investigated further by the Management Committee.

4. Consideration of Reviewed Accounts

The Treasurer tabled a set of approved accounts for the past year and reported that Independent Examiner had noted an under spend for the year. He explained that this had come about because the Sports Council had not yet reached the point where they were in a position to offer grants to member clubs and the only major expenditure had been the Awards. These in turn had been sponsored by a variety of organisations but the main sponsor had been Adam Smith College. The Treasurer thanked all of the sponsors but especially Adam Smith College for their contribution to the Awards Evening.

He then went on to explain the progress that has been made in relation to grant aid and explained that this was looked at in line with the aim of the Sports Council which is to encourage amateur sport in the Kirkcaldy Area. The Treasurer had started looking at grants almost two years ago but the initial attempt was almost a mirror image of the Fife Council's grants scheme. This had now been revisited with a view of capturing funding requirements that were not covered by Fife Council. Recently the Treasurer, working with the Link Officer, has completed a document on the availability of grants from Fife Council and other bodies and this had been circulated to all member clubs. At the back of this document there is a questionnaire which the clubs are being asked to return to the treasurer asking what sort of areas they feel they would benefit from a Kirkcaldy Area Sports Council grant. He also reported that he had applied for grant that the Sports Council receives from Fife Council. The Gallatown Bowling Club representative asked if the Sports Council would receive the same amount this year as there had been an under spend last year. The Treasurer explained that it is a recurring grant for a period of three years.

The Kingdom Off-Road Motor Cycle Club's representative asked when this money would be available but this was not known at this stage.

Acceptance of the Finance Reports was proposed by Dave Paton and seconded by Alastair Robertson.

5. Honorarium

At this point the Secretary was asked to leave the room while the meeting discussed the honorarium. On his return it was reported that the meeting had agreed to keep the honorarium at £200.

6. Election of Office bearers and Management Committee

The Secretary informed the meeting that two office bearers retire each year and this year the Chair and the Treasurer were up for election as the previous Chair had resigned from the Sports Council a new Chair was required.

The Secretary further reported that for the position of Chair he had received one nomination for George MacDonald, proposed by David Paton and seconded by Alastair Robertson. There were no other nomination and the position of Chair was agreed unanimously.

For the post of Treasurer the Secretary again had one nomination for Alastair Robertson, proposed by George MacDonald and seconded by Ken White. Again this nomination was accepted unanimously. There were four nominations for the Management Committee all proposed by George MacDonald and seconded by Ken White. These were Gary Innes, Jennifer Mann, Liz Anderson and Donald Burns. It was noted that David Paton who was a member of the Management Committee had intimated that he would take a year out to pursue a one year University course but would be willing to return next year.

The Chair asked the meeting if they would agree to nominations from the floor. Duncan Zuill agreed to be elected to the Management Committee and Bill Davidson agreed that he would endeavour to find time to join the Management Committee and would let the Secretary know.

7. Appointment of Independent Examiner

The meeting agreed that the same individual be retained for next year.

8. Any Other Competent Business.

Cllr. Crooks reported that he had held a meeting with Bill Davidson and a representative of the Scottish Mountaineering Council of Scotland regarding a proposal for new climbing walls for Primary Schools. Grants are available from sportscotland.

Dave Paton reported that there is a new wall at the Air Cadet Centre in Levenmouth and he would pass information to Bill Davidson via the Secretary.

The new Chair mentioned the importance of the Sports Council as a forum for sharing information and will work towards improving this type of communication.

Duncan Zuill reported that for any clubs interested in anti social hours for training the facilities at Kirkcaldy squash club could be made available at £6 per hour. The facilities are suitable for circuit training, judo, etc.

Sandy Brannan asked if the Sports Council could request an indoor bowling facility for Kirkcaldy. The nearest available are Dunfermline and Leven and there are two at Dunfermline.

Cllr. Crooks spoke about the Council's involvement in the provision of sports facilities.

Dave Paton urged clubs to make use of the grant aid document as a signpost for funding.

Bill Davidson suggested that some Councillors may wish to take time to visit the new sports facilities in Stirling.

Cllr. Crooks reported that following discussion with Roller Hockey it has been agreed that the floor in the new facility in Kirkcaldy will be built to suit this sport.

The new Chair offered congratulations to Balwearie Gymnastics Club as the first gymnastics club in Scotland to achieve the British GymMark.

Cllr. Hamilton reported that Disability Fife won over 100 medals at Leicester.

There was no other business and the meeting closed at 2030 hours.