

**Kirkcaldy Area Sports Council**  
**5 February 2008**  
**3 East Fergus Place, Kirkcaldy**

**Present:** Mark Bramwell (Chair), George MacDonald (Secretary), David Paton, Jenny Anderson, Alistair Robertson, Gary Innes, Gary Crawford (Fife Police), Neil Crooks (Fife Council).

1. **Apologies:** Marilyn Livingstone (MSP), Ken White, Jennifer Collins, Alice Soper, Jen Small, Graeme Scoon, Helen Kuzyszyn (Adam Smith College)

2. **Minutes of Previous Meetings:** Minute of meeting held on 25 October 2007 were moved as a true record by Mark Bramwell and seconded by Neil Crooks.

Minute of the meeting held on 3 December 2007 were moved as a true record by Mark Bramwell and seconded by David Paton.

**Matters arising from the minutes were as follows:**

*Grant Award Criteria* – To be pursued with Fife Council Link Officer.

*10K Event* – Secretary to seek update from Ken White.

*Change of Signatories* – It was agreed by all present that the authorised signatories to the Sports Council's bank accounts be changed to the current office bearers. Secretary to contact Treasurer.

*Awards Ceremony* - Documents have been sent from Meg via email. Ken, Graeme, Helen still to report.

*Web Domain invoice* – Re-imburement required.

*Education Training* – Information from Active Schools Co-ordinators and Adam Smith College to be provided for inclusion on website.

**Affiliation to SALSC** – Secretary has confirmed information on cost of affiliation and who to make cheque out to. – Contact Treasurer with details.

**Recurring Grant** – The Fife Council Link Officer had previously emailed this application form to relevant Committee Members. This to be pursued as a matter of urgency – Secretary to contact Treasurer.

**Budget** – Treasurer to look at allocation of funds to projects.

**Meeting with Head of Community Services** – To be arranged after consultation on Sports Facilities Strategy for Fife.

**Advertising/Promotional Leaflets** – David Paton passed around some samples of literature, posters and leaflets he had gained from Kinetic Design. A costing sheet was also presented. Discussion took place on this subject varying around what type of promotion should be pursued and varied from Christmas Cards to something more immediate. The costing did not include the price of a logo design. The Secretary reminded all present that discussions previously held on the design of a logo for the Sports council was to include some type of competition being arranged through primary or secondary schools. **Agreed** that the Chair pursue this matter in conjunction with Active Schools Co-ordinators. **Agreed** also to pursue one other company for estimate so a comparison could be made.

3. **Membership Update:** The Secretary reported that the current membership now stands at 15 Clubs with a further 2 clubs currently considering affiliation.

4. **Correspondence:** Councillor Judy Hamilton on behalf of the Rabbit Braes Development Group asking for assistance in exploring the possibility of organisations such as this one accessing funding through the Scottish Government recent announcement of using recovered funds from the proceeds of drug-crime to assist in football coaching. After discussion it was agreed that the Secretary write to SALSC and Sportscotland. **Action** Secretary.

5. **Treasurer's Report:** None
6. **Recurring Grant Application:** This to be pursued with some urgency. **Action** Secretary.
7. **Identity of Sports Council:** The Chair raised a debate on the confidence and knowledge of Management Committee Members to be able to promote the Sports Council. Questions that needed confident answers are; *Who are we and what do we do? What benefit do I get from the Sports Council? and What do I get back in return for my affiliation fee?*  
Discussion was then held on what information is required to aid in confidence building to answer questions. Among these were 'content of promotional materials to allow the communication of information, having knowledge of what funding opportunities are available to clubs, promotion of social inclusion, promotion of local clubs to encourage access to those sports resulting in increased activity in that sport. Those present felt fairly confident in presenting the case of the Sports Council to interested parties.
8. **Other Reports:** There were no other reports.
9. **Sports Facilities Strategy for Fife:** The Secretary produced the document recently prepared by Fife Council on this subject. Neil Crooks gave a short report on the preparation of the document and informed the committee that it is there to enable consultation on the proposals contained within. It was discussed and agreed that the proposals contained within the document as presented, do not go far enough in meeting the needs and aspirations of members of the Sports Council's expectations. Agreed that the best way forward for full input by the Sports Council is to circulate the document to all Sports Council Members asking for comments and that a sub-group be set up to form a response to Fife Council. **Action** Secretary to circulate document.
10. **AOCBA** short report was given on the activities of the Fife Council Kirkcaldy Area Committee on the topic of Sports Facilities in Kirkcaldy.

The Chair indicated that he had organised a meeting with various Officers of Fife Council to discuss the needs and aspirations of the Fife Gridiron Association. Topics to be discussed are; Coaching Provision and Education, Funding, Schools and Communities, Current Needs and Way Forward. Mark gave a brief outline of the problems faced by the Association. The Secretary had been invited but is unable to attend. The date was not suitable to any members in attendance. Mark will therefore report back to the Committee at the next meeting. The Chapel Neighbourhood Centre was discussed as a possible venue for the Gridiron activities. This to be explored.

Gary Crawford (Fife Police) gave a report on the Street Football Facility now available for use in the Kirkcaldy Area. Discussion was held on the subject concluding with the suggestion that a presentation be given at a future meeting on the opportunities such a facility brings.

#### 11. **Date of Next Meeting**

The Secretary suggested that as the Sports Council's Membership has increased and continues to do so, that the next meeting should be one for all members. The main topic for discussion could be the document "**A Sports Facilities Strategy for Fife**". This was agreed and the date of Tuesday 25 March 2008 suited most. The time of 6.30 for Management Committee Members and 7.00 for the full meeting was agreed. Venue will be Town House, Kirkcaldy.