

**Kirkcaldy Area Sports Council
Monday 18 August 2008
3 East Fergus Place, Kirkcaldy**

Action

Present: Mark Bramwell (Chair), George MacDonald (Secretary), David Paton, Alistair Robertson, Ken White

In attendance: Andrew Lane (Active Schools), Stephen Donnelly (Fife Police), Bill Hogg (Link Officer)

1. Apologies: Marilyn Livingstone (MSP), Jenny Anderson, Alice Soper (Co-opted), Helen Kuzyszyn (Adam Smith College), Graeme Scoon (Treasurer)

2. Minutes of Previous Meeting and Matters Arising: The minutes of the meeting held on 14 July were read and approved as a true record. Moved by Mark Bramwell, Seconded by Dave Paton.

The Secretary gave an update on the action points. Email from Chair has been sent to all members, no responses. Letter sent to Steve Grimmond. Secretary has made contact with Treasurer. Updated response is not completed. Secretary has sent letter to Grant Ward with the three further responses received by the Sports Council, each of these outlining the need for a multi purpose sports centre. Grant Application Forms sent to all members, Secretary intimated that he had some issues with this and that he had received no further responses. Decision on co-opting further interested member was agreed and ratified. **Secretary** to write inviting to next meeting Letter of invite sent to Fife Sports & Leisure Trust.

Secretary

3. Updates

3a. Chair's opening remarks: The Chair opened the meeting reiterating his concerns and his disappointment on the performance of the committee. He was further disappointed that there was no response to the Secretary from some members of their intention to attend meetings. The Chair gave a report on a meeting held between the Chair, Secretary and Grant Ward and that a follow up meeting is to be arranged in the near future.

3b. Secretary: The Secretary confirmed that the Sports Council had been successful in securing funding of £10,000 through the Recurring Grant Scheme. He confirmed that a meeting is due with the Fife Council Link Officer to complete a Service Level Agreement (SLA). A requirement of this is that independently audited accounts are required. After discussion, agreed that the **Chair** speak to the Treasurer about this.

Chair

Correspondence: Letters received from Kirkcaldy Canoe Club, Aberdour Curling Club, and Raith & Abbotshall Curling Club. All supporting multi purpose sports centre. These have been forwarded to Grant Ward to be included as part of the Sports Council's submission.

Affiliations are due for renewal in September. **Agreed** to issue renewal notice after AGM.

Secretary

3c. Finance: No report. **Post meeting note:** Received email from Treasurer informing that unfortunately he had been held up in Glasgow.

3d. Link Officer: Confirmed that meeting to work on SLA is arranged for Tuesday 19 August. Informed of 'Flag Raising Day' at Pitreavie to mark the finishing of Olympic Games at Beijing and passing over to London. This to take place on 30 and 31 August 2008. Informed of education courses on; Sports Coaching, Sports Leaders and Safeguarding Children. These courses are eligible for Individual Learning Account funding. Discussion was held on the need for a Child Protection Officer within the Sports Council. It was agreed that volunteer, D Paton would take on the role. Agreed that Sports Council would pay for participation in training course.

3e. Funding/Grants: Secretary asked that the Sports Council look further into

