



**Minutes of Committee Meeting held at 3 East Fergus Place, Kirkcaldy
Thursday 5 February 2009**

Present: George Macdonald (Treasurer), Ken White (Secretary), David Paton, Alastair Robertson, Helen Kuzyszyn

In attendance: Neil Crooks (Co-opted), Liz Anderson (Active Schools), Martin McGovern (Fife Police), Bill Hogg (Link Officer)

NOTE: In the absence of the Chair and Vice-Chair, Neil Crooks kindly agreed to act as Chair for the meeting.

- 1. Apologies:** Andrew Lane (Active Schools), Marilyn Livingstone (Hon President), Jennifer Mann
- 2. Minutes of Previous Meeting/Matters Arising:** The minutes of the meeting held on 25 August 2008 were approved as a true record. Moved by Alastair Robertson, seconded by Liz Anderson. There were no matters arising.

3. Reports

3a. Chair – No report

3b. Secretary – reported several pieces of correspondence received by e-mail mainly from SALSC plus a few more from different individuals. Ken reported that he had received quite a few e-mails from SALSC since the December meeting. The first batch he had forwarded via e-mail, to committee members and affiliated clubs, but felt that as not all information would be appropriate for everyone he made up a list of all the correspondence from SALSC and he proposed that he should send out just a list of the correspondence and if members were interested in any particular information they would be invited to request this. After a short discussion the committee agreed. This list is attached to the minutes.

Action KW

The correspondence that was received from individuals was mainly matters for discussion by the committee. These were dealt with as follows:

- i) Canoe club requesting a link on KASC web site. This was passed to George to action.

Action GMacD

- ii) Grant Ward sent details of a sub-group of Kirkcaldy Area Committee dealing with sporting and leisure activities in the Kirkcaldy Area. Grant was inviting someone from KASC to be part of the inaugural meeting. Neil explained more about the working of the sub-group.

Following some discussion it was agreed that Ken White should attend as KASC representative. Ken was asked to send the e-mail to committee members.

Action KW

- iii) Lisa Norman sent information on a networking event – “What Can Active Fife do for you”. The request was for sports councils to man a stall at the event with the suggestion that each sports council would man the stall for 40 minutes during each event. The events were from 9.30am to 12.30pm and 4.00pm to 7.00. No one was able to make the first event but Dave Paton agreed that he could help at the second event.

Action DP

Ken will e-mail the secretaries of the other two sports councils with Dave’s availability.

Action KW

- iv) Jen Small sent information on a vacancy for a temporary Sports Development Officer. Ken will circulate to committee members and affiliated clubs.

Action KW

- v) Bruce Crawford sent an e-mail inviting representatives to one of two group sessions to discuss the outcomes of the recent Strategy for Sport in Fife survey. Dave Paton agreed to attend the meeting in Cupar.

Action DP

As a final item under secretary’s report Ken indicated that he was finding it difficult to combine the role of secretary with the of events convenor, especially with the Awards approaching fast. He asked if someone would take on the role of membership secretary in order to ease the burden. As Treasurer George MacDonald agreed to take on this role as it tied in closely with his current role.

Action KW + GMacD

3c. Finance – The Treasurer reported that renewals were now coming in and one new member, St Johns FC under 16, was received.

George further reported that he had now received the recurring grant from Fife Council of £10,000, which together with monies previously received gave a balance of £14,744.01. There had been no expenditure to date although an invoice had been received from the engraver for the Awards trophies.

George expressed some concern that there was not much left of the financial year in which to spend the grant and wondered how this would affect further grants. He queried Bill Hogg about when he would be asked to submit a report on how the money should be spent. Bill replied that he would be asked shortly to produce a report before the end of the financial year for audit purposes.

3d Link Officer: Reported on three items:

- i) Coach education courses – information will be available shortly and Bill agreed to e-mail this information.

Action BH

- ii) Grants – reminder that grants are available from the Sports Council but also from Fife Community Grants and Individual Grants. Anyone applying would be sent a Grant Application electronically.

Bill asked if KASC would encourage clubs to apply.

Action KW

- iii) Holiday Programme – Lisa Norman has a meeting next week with Liz Anderson and Evelyn Hamilton regarding a holiday programme where children can come along and try various sporting activities. Clubs will be asked to provide a coach for half a day and any clubs interested should contact Bill Hogg. Ken will highlight this to member clubs.

Action KW

The intention is to hold one at Kirkcaldy High School and one at Balwearie High School.

3e Awards: Ken reported on the latest situation for the Awards evening, which now seems to be going well. The sub-committee have a meeting at Adam Smith College to finalise arrangements. The Fife Free Press has also been invited because of their input to the evening.

The question of a gift for the guest speaker was discussed and Neil Crooks offered to donate a gift for this purpose.

Ken thanked George Macdonald for his help and support during the past few weeks and Helen Kuzyszyn for the arrangements at Adam Smith College.

3f. Funding/Grants: The Treasurer reported that we had started looking at grants last year and following on from the Link Officer's report agreed that there were a number of grants that were available through Fife Council and felt that the Sports Council should concentrate on any areas that may be excluded from the Fife Council grants. Further discussion took place and it was agreed that KASC would promote Fife Council Grants in the first instance and then grants available from KASC and that KASC would supplement any gaps in the Fife Council scheme. This needs further discussion and George agreed to work with Dave Paton and Bill Hogg on the format of KASC grants and report back to the next meeting.

Action GMcD, DP + BH

3g Active Schools: Liz Anderson reported on two activities:

- i) Holiday Fun Day – This will take place on Saturday 18 April at Kirkcaldy High School. Participants are invited to try out different sports and once again there is an opportunity for clubs to provide a coach for their particular spots. The secretary was asked to forward the information to member clubs.

Action KW

- ii) Fun and Athletics – Sport Tayside and Fife are running a 'Fun and Athletics' day in Dundee where Primary Schools from Fife Tayside and Angus will participate. At a Fife event Sinclairtown Primary School have won the right to represent Fife. Liz mentioned that Donibristle Primary School will also be going and that Dunfermline and West Fife Sports Council were providing them with funding for a bus and asked if KASC could do likewise for Sinclairtown.

Following a short discussion the Committee agree unanimously that we should do the same. Liz agreed to speak to the school and ask them to obtain quotes for a bus and submit it to KASC.

Action LA

3h. Other Reports: Dave Paton reported that he had attended two Child Protection courses which he found appropriate and informative. He suggested that KASC should actively encourage clubs to participate.

Update – New Sports Facility: Ken reported that he had attended the stakeholders meeting at Kirkcaldy Pool in December and what was now on offer was the 6 lane x 25m pool but the small pool dimensions were now 8m x 16m (not 10 x 16 as I reported at the meeting. The previous dimension was 10m x 13m). Ken had requested that the 16m be increased to 16.67 metres, which with a floating floor and sufficient depth would allow one squad to train and this would also provide the centre management the opportunity to offer this to clubs while the public had the use of the main pool. Ken is of the belief that this has been accepted and will be achieved by reducing the width of the main pool by 0.5 metres. This would not present a problem. There had also been discussion regarding spectator facility, in addition to the 70 seat spectator accommodation planned, which would take the form of a spectator gantry overlooking the main pool. This was rejected on Health and Safety grounds and the fear that people could throw objects into the pool from the balcony. This is no different from many other pools and further investigation shows that this is not a health and Safety Issue. It is more likely to be a cost issue and to some extent the project team have a point in that there are only three competitions per year. However perhaps before making this statement they should enquire as to the reasons why and Ken suggested that the state of the current facilities may have something to do with that. It also seems to contradict the reason for building the pool in Tolbooth Street, e.g. the regeneration of the town Centre. When the FINS Graded meet was held in August it attracted people from all over Scotland from as far afield as Shetlands and Inverness. Swimmers have to be transported by parents and when they were not swimming these parents went on to Kirkcaldy High street. This will be lost if meets have to be run at Glenrothes. Perhaps with improved facilities there should be an effort to attract more meets, but adequate spectator facilities would need to be in place. It may suit some clubs as it must be assumed that the cost of hire of a six lane pool at Kirkcaldy would be less than an eight lane pool at Glenrothes. In addition to the pool it is proposed to have a games hall equivalent to a four court badminton area.

Neil Crooks reported that the Kirkcaldy Area Councillors will see the proposals for the first time on 16 February. Ken asked Neil if he could confirm that they had agreed a 16.67 metre length for the small pool.

Action KW + NC

4. **Way Forward:** After some discussion it was agreed that now the Awards were well under way the next major action would be to formalise the grant process, which is minuted above.
5. **Date of Next Meeting:** It was agreed that the next meeting would be an open meeting as it had been some time since there had been one. It was agreed that the

date should be Tuesday 28 April at Adam Smith College at 7.00pm. The Committee would however meet at 6.30pm. Ken and George will speak to Helen to confirm the availability of the venue.

Action KW + GMcD

6. **AOCB:** George mentioned that he had received an invitation to the Dunfermline and West Fife Sports Council Awards on Wednesday 18 February. However as this is the night before the KASC Awards no one was prepared to commit. George will respond to Dunfermline and West Fife Sports Council accordingly.

Action GMcD