



**Minutes of Committee Meeting held at 3 East Fergus Place, Kirkcaldy
Wednesday 11 March 2009**

Present: Ade Johnson (Vice Chair), George Macdonald (Treasurer), Ken White (Secretary), Neil Crooks (Fife Council), Liz Anderson (Active Schools), Gary Innes.

1. Apologies: Marilyn Livingstone (Hon President), Jennifer Mann, Alastair Robertson, David Paton, Helen Kuzyszyn, Martin McGovern (Fife Police), Bill Hogg (Link Officer), Andrew Lane (Active Schools)

2. Minutes of Previous Meeting/Matters Arising:

Ken White indicated a change to the previous minutes in that Mark Bramwell (Chair) had tendered his apologies.

With the above amendment the minutes were approved by George MacDonald and seconded by Liz Anderson.

KW reported that he had passed on an e-mail from the Canoe Club asking for a link to be set up on our web site. GMacD said that he was still having difficulties getting links set up. It was agreed that this would be referred to the next meeting.

Action GMacD

Ade offered to help George with 'Dreamweaver'

KW reported that he had received no notification of the Kirkcaldy Area Committee's sub group. NC reported that they had had their first meeting. KW asked to contact Grant Ward.

Action KW

KW reported that the "What can Active Fife do for you" event had been cancelled.

Dave Paton had attended the meeting in Cupar to discuss the outcomes of the recent Strategy for Sport in Fife survey. Dave to be asked to provide a report at the next meeting.

Action DP

3. Reports

3a. Chair – No report

3b. Secretary – reported four pieces of correspondence received by e-mail from SALSC which were two on the National Danish Gymnastics Performance Team's visit to Scotland, one on the 2009 SALSC Conference and one on a 'Fit for Purpose'

Audit being carried out by SALSC. George asked Ken if he could send him a copy of the Audit.

Action KW

Ken also reported that he had received a number of emails thanking KASC for the Awards evening plus there were two e-mails from Bill Hogg, one regarding SCUK courses for 2009 and one through George regarding Kirkcaldy High Schools health week. Ken agreed to distribute notification of the KHS event to members.

Action KW

3c (i) Finance: George tabled a financial report that showed that the finances were in a healthy state. However George reported that he and Bill Hogg had completed a monitoring form and was concerned that the money may be recalled as the grant is only valid until the end of March.

Discussion took place regarding this situation and the fact that we had only just received the money.

Neil Crooks asked if it was a recurring grant.

George responded that he had been asked to fill in a form for three years but had only received one year's funding.

Ade suggested the George Speak to Jim Douglas, however Neil volunteered to speak to Jim Douglas.

Action NC

Ken mentioned that he had forwarded an invoice from a bus company on behalf of Sinclairtown Primary School. George will pay this invoice as agreed at the previous meeting.

Liz Anderson reported that the school had done well to finish in fourth place overall.

3c(ii) Membership: George reported that a further 3 clubs had joined – St. Johns under 16 Football Club, Kirkcaldy Curling School and Kirkcaldy Ice Skating Club. George further reported that he had sent out renewal letters for clubs due to renew between October and December. So far 4 had responded with five more still to respond. George will send out reminders along with further renewal letters to clubs that are due to renew now.

3d Link Officer – Fife Council: No report

3e Awards: Ken reported that the feedback on the night and since had been excellent and those present at the Awards had been asking if they could be expanded for next year.

George thought that one additional award could be a Junior Team Award as he felt that the Juniors did not stand much of a chance of winning against say Kirkcaldy Rugby Club. This was unanimously accepted by the committee.

It was also suggested that there could be a Female Sports Personality or a Female Coach Award. These were unanimously rejected by the committee.

George also thought that we would need to tighten up on the Award categories for next year in that we should make it clear that award were only open to those that were not in paid employment in their sport. He also mentioned that Dunfermline and West Fife Sports Council will not accept press cutting as part of their nominations.

For membership purposes George asked Ken if he would provide him with contact details for the award winners.

Action KW

Ken said that he would send out thank you letters to the sponsors and it was agreed that special thanks should go to Adam Smith College, ACA Sports and the Fife Free Press for the additional contribution that they had made.

Action KW

3f. Funding/Grants: The Treasurer reported that we had met with Bill Hogg but there had been no movement since the last meeting but will work on the Funding/Grant policy within the next few weeks.

Action GMacD

George stated that with regard to grants the first port of call should be Fife Council and the Sports Council would fill in any gaps we need to be clear that we are not providing the same grants as Fife Council.

Discussion took place on other avenues of funding in addition to Fife Council and it was agreed that this would be looked at later. For the moment George will continue to work with Bill Hogg and Dave Paton to formulate the KASC Grants Scheme.

Action GMacD, DP + BH

3g Active Schools: Liz Anderson provided more detail on Holiday Programmes which would cover primary 2s up to S1s. There would be two days of dance, coaches would be at the Toll Centre in Burntisland, there would be a rugby camp on the second week of the holiday and for nursery kids St. Maries, Sinclairtown, Pathhead and Kirkcaldy \north Primary Schools will be offering a programme with indentified children given free places.

Liz also asked KASC if they would like to have a stand at Kirkcaldy High School on Saturday 18 April. This was agreed by the committee and there was discussion about what we could/should be doing, not just at KHS but possibly other venues. Following this discussion it was agreed that George should purchase 'Pop-up Stands' from Multi-print who had a deal on at the moment. George will also look at other supporting materials.

Action GMacD

3h. Disability: Gary requested a specific role within the committee for disability. He reported that Disability Sport in Fife is doing well but the question is how to take it forward. Following some discussion it was suggested that we need to seek advice from Norma Buchan. George agreed to get details from Norma but asked Gary for some help.

Action GI and GMacD

Gary also indicated that he was out of touch with what was happening in disability sport and felt that someone else should take over and suggested someone from Fife Institute.

Liz Anderson pointed out that there are lots of people who are not involved at the Institute and asked who would represent them. Again after some discussion it was suggested that Gary continued with his role and perhaps Liz could give Gary some help.

3h. Other Reports: There were no other reports

4. Update – New Sports Facility: Neil Crooks reported that the Councillors had attended a briefing on the pool and one good point to report was that the length of the teaching pool was now as requested.

However there are still a number of problems that need to be addressed. Planning Application will be submitted soon but for the size of the building there should be 150 place car park instead of the 28 spaces planned.

Creating enough space for lorries to access the back of the building has caused a problem in that certain areas of the building create dark spaces and not suitable for people having to walk around the building. This will need sufficient CCTV cameras and bright lights.

Neil further reported that he is arranging a meeting with Dave Frew regarding the inadequate car parking and will look further into the legislation relating to planning.

A briefing has been prepared for Councillors and Fife Sport and Leisure Trust. Planning application is forthcoming in the near future and is currently been worked on by Fife Council.

Following further discussions Ade suggested that KASC should write another letter expressing their disappointment and concerns about the location of the pool. The letter should also make the point that the concerns raised at a public meeting were ignored and the lack of spectator facilities.

Another point raised was a concern based on information from the SEPA web site where a flood risk assessment should be carried out and it was understood that the building should be at least 6 metres above sea level.

A summary of the points that should be raised in the letter was:

- Car Parking
- Creation of dark spaces round the outside of the building
- Spectator facilities
- Flood risk assessment
- No facility for future expansion.

Neil Reported that he was still looking into a number of aspects relating to the building and once he had some more information he agreed to draft a letter. Once this had been done George and Ken agreed to meet to finalise the letter.

Action GMacD, KW + NC

5. Way Forward: George reported that he will work with Dave Paton on a funding and grants document.

6. Date of Next Meeting: The next meeting is an open meeting on Tuesday 28 April at Adam Smith College starting at 7pm. There will however be a committee meeting prior to that at 6:30pm. It was agreed that the topics at the open meeting should be:

- a) Awards
- b) Grants
- c) Sports facilities
- d) Question and Answer session
- e) How to promote the Sports Council

Action KW

7. AOCB: George reported that he had a meeting with a marketing company who are working on behalf of Fife Sports and Leisure Trust and gave the Sports Councils point of view.

George also reported that there was an invite to Kirkcaldy Rugby Club's lunch at the next home game as it was hoped that this would be the game where they secured promotion to the second division.

Liz mentioned that about 3 or 4 years ago there had been an interactive sports conference but this hasn't been repeated since. This had involved presentations on sporting bodies, facilities, coaches, etc. This may be something that the Sports Council should think about.