



**Minutes of Committee Meeting held at 3 East Fergus Place, Kirkcaldy
Thursday 27 August 2009**

Present: Mark Bramwell (Chair), George MacDonald (Treasurer), Ken White (Secretary), Gary Innes, Alastair Robertson, David Paton, Jennifer Mann, Helen Kuzyszyn, Shona Irvine

1.Apologies: Martin McGovern (Fife Police), Bill Hogg (Link Officer)

2.Minutes of Previous Meeting/Matters Arising:

The secretary went through the main points of the previous minutes and the only matters arising that will not come up in the reports was a question on the advertising banners. George explained that there had been a mix up in the order but Multiprint are currently working on the design.

3.Reports

a) Chair - Mark apologised for his absence, because of illness, but was pleased to be back. He thanked George and Ken for keeping things going during that time. He then welcomed Shona Irvine to the meeting and asked if she would give the committee some background in compiling and running web sites, which she duly did.

b) Secretary – read out the correspondence received which consisted of two news items from SALSC. One contained information on SALSC becoming a Limited Company, with more information to follow, availability of team clothing, Volunteer development and Sport relief Fund. The second had information on Bowls, Dunfermline and West Fife Sports Council's Festival, Clydesdale Golf and Symington Football. Ken will e-mail copies to the committee.

Action KW

Other correspondence was about an Equality and Human Rights Seminar and two workshops from Sport Tayside and Fife. All three were now past. There was however another e-mail from Sports Tayside and Fife regarding a Coaching Safari for 2010 which Ken will forward to the committee.

Action KW

c) Treasurer – The Treasurer reported that the funds were the same as last month. He also reported that he had tracked down why we were not receiving a recurring grant. This had gone to the previous treasurer and had not been passed on. George now has the form completed and we will receive a 3 year funding paid annually. Gary asked how we would allocate existing funds. George replied that this would come under grants later in the agenda.

d) Link Officer – Via e-mail, and George, the Link Officer reported that the sports camp at Balwearie ran with 110 youngsters participating in a wide range of activities including canoeing, badminton, basketball and netball and where necessary buses were laid on to take the participants to different venues. Bill offered his thanks to the club coaches who assisted in this venture. Coach ed met with Balwearie Community use to discuss a comprehensive coach ed programme to compliment the Balwearie and Kirkcaldy High sports sessions.

Bill offered his congratulations to Balwearie Gymnastics club on achieving the British Gymnastics 'GymMark'.

Ken reported that he had received an invitation from Balwearie Gymnastics Club to attend the GymMark Presentation evening at Balwearie High School on Friday 4th September. It should also be noted that Balwearie are the first Club in Scotland to be awarded the GymMark accreditation. Jennifer Mann reported that the club would like to see as many people as possible on the Friday and apologised for the short notice.

Ken said that unfortunately he had another commitment on the Friday and after some discussion it was agreed that George and Gary should attend.

Action GMacD, GI

Ken was asked to respond to Balwearie Gymnastics Club

Action KW

(Note: This has been done)

e) Awards – Ken mentioned the two changes that had been agreed which were that the Sports Personality would go to a short list which would be voted on by the general public through the Fife Free Press. Ken asked how the short list would be selected and asked the committee for their views. It was agreed that as last year we would seek nominations from the general public and draw up a short list from there.

The second change was for a Junior team award to be added. Another sponsor will have to be identified for this.

It was agreed that the same sub committee would organise the event and Ken, George, Helen and Alistair agreed to meet at Adam Smith College on Wednesday 9th September at 4:30pm.

Action KW, GMacD, HK and AR

Ken was asked to draw up forms and a time line for the awards by 9th September.

Action KW

f) Grants – George reported that he had met with Bill to look at the grants which would focus mainly on equipment and individuals taking into account what is already available from Fife Council and other agencies.

George had produced a very comprehensive guide – 'Grant Aid for Members of Kirkcaldy Area Sports Council' which he distributed to the committee. He then talked to the document and asked the committee members to look at the document and feed back to him within a week.

Action ALL

Ken will distribute copies electronically with the minutes.

Action KW

g) Active Schools – In Liz's absence Jennifer reported that the active schools co-ordinators were now recovering after hectic summer camps.

h) Disability – Gary reported that he felt a bit redundant but happy to be here. He expressed concern about the lack of communication from Disability Fife.

Mark felt that the lack of communication should be dealt with.

i) Website – Shona presented some work that she had done on the website to date and asked for comments. Everyone was delighted with the work Shona had done. She also asked that in order to keep the website interesting and alive she would need news items on a regular basis.

The committee were asked to have a look at the website on www.shonairvine.co.uk. Committee members were asked to respond within a week and after any changes have been made the website would go 'live'.

Action ALL

Shona will ask all the clubs for links to their websites.

Action SI

j) Other Reports – there were no other reports

4.Date of Next Meeting: The next meeting will be the AGM which is confirmed as 24th. September at 7pm in the Johnstone Suite at Adam Smith College.

Ken asked if everyone was willing to stand again. Mark reported that he will be standing down from the Chair but is willing to remain on the committee. After some discussion it was agreed that George would put his name forward as Chair. There was some discussion on which roles would stand down by rotation and there were proposals to change this. Eventually it was agreed that it would remain the same and it would be the Chair and Treasurer that would be up for renewal.

Ken will put notices out shortly to members and other interested parties. It was noted that anyone interested could attend but only member clubs would be allowed to vote.

Action KW

George will prepare labels for Ken

Action GMacD

5.AOCB – David reported that he would still like to remain in touch with the committee but would be unable to attend meetings as he would be doing a one year University course, but would be happy to return on completion of the course. The committee were happy with this arrangement but it did however leave a gap in Child Protection. Alistair Robertson agreed he would look after this role until David returned.

The meeting closed at 2030 hours.